

FAIR WOODS HOMEOWNERS ASSOCIATION, INC.
BOARD OF TRUSTEES MEETING
March 25, 2021

CALL TO ORDER

Ms. Lewis called the March 25, 2021, meeting of the Fair Woods Homeowners Association to order at 7:07PM.

Board Members Present:

Patricia Lewis – Vice President
Joe McDonald - Treasurer
Ted Winograd - Secretary
Pam Gilmore – Member at Large
Carol Miller – Member at Large

Board Members Absent: Joe Farley - President

Management Present: Monica Burdock, SFMC, Inc.

OPEN FORUM

Resident 1 – Reported she has sent numerous trash-related emails to Management about one Zelkova trash staging area which continue to be a problem.

Board discussed trash signs, placement and collection of trash.

APPROVAL OF MINUTES

*MOTION made by Ms. Gilmore to approve the February 25, 2021 minutes as submitted.
Motion seconded by Ms. Miller. All approved.*

COMMITTEE REPORTS

Grounds & Landscaping Committee:

Ms. Miller stated she spoke with Freedom Tree. They will walk the community, evaluate current list of tree issues then prioritize work completion schedule for the committee.

Ms. Burdock directed to ask SLS to give association notice on what side of community street sweeping will take place on what given day. Board discussed notices to alert residents about the street sweeping so residents can move their vehicles. Ms. Burdock to contact the two adjacent churches to request permission for residents to relocate their vehicles from their assigned spaces to those parking lots while SLS completes the cleaning project.

Events Committee:

Ms. Gilmore reported discussion with committee members has begun relative to potential spring or fall yard sale resumption, contingent upon state and local Covid-19 mandates for crowds.

FINANCIALS

Ms. Burdock discussed the retained earnings balance to date, tax ramifications, and the current budget.

OLD BUSINESS

Audit:

MOTION made by Mr. McDonald to finalize the Daly, Hamad & Associates draft audit presented. Motion seconded by Ms. Gilmore. All approved.

NEW BUSINESS

Board reviewed proposals for concrete sidewalk repairs and replacements. Mr. McDonald requested the addresses of the proposed repairs across both sides of Fair Woods community in order to review. Color coded site maps were provided by one contractor; however, addresses are needed to actually go to individual repair/replace sites.

Board discussed Ground Maintenance RFP's.

EXECUTIVE SESSION:

MOTION made by Mr. McDonald to enter Executive session at 8:44pm to discuss delinquent accounts, and legal issues. Motion seconded by Ms. Lewis. All approved.

MOTION made by Mr. McDonald to close executive session at 9:25pm. Ms. Gilmore seconded. All approved.

ACTION FOLLOWING EXECUTIVE:

None required.

ADJOURNMENT:

MOTION was made, seconded, and passed by unanimous consent to adjourn the meeting of March 25, 2021, at 9:25 PM.

RECORDING SECRETARY: Kathy Gately